

Sponsorship Application Checklist

For nonprofit events that bring people together for a cause, such as runs, tournaments, festivals, and fundraisers. For projects and programs, please use our [Grant application](#) instead.

Eligibility (confirm all before you begin):

- ☐ Your organization is a registered 501(c)(3).
- ☐ Your organization serves the Martha's Vineyard or Falmouth communities and funds raised remain in these communities.
- ☐ You have not submitted more than one application within the past rolling 12-month period (an application may cover up to three events).

Your application must include:

- ☐ A detailed event budget. We recommend using the [Budget Template](#) found here if you need one.
- ☐ All event details, including date, time, place, and expected attendance.
- ☐ A plan for outreach and communication of Charitable Foundation support.
- ☐ Sponsorship levels and the consideration that comes with each.

Timing:

You must submit your application at least six weeks before your event. Late submissions may not be reviewed in time.